



VILLAGE OF BELLPORT

Reorganizational Meeting

Monday, July 28, 2025 at 6:00PM

This meeting will be held in the Community Center 4 Bell Street, Bellport,
Subject to Change

A G E N D A

This meeting is open to the public in the Village Community Center. It is an in-person meeting and will be streamed on Zoom

Call to Order Pledge of Allegiance & Roll Call.

Board of Trustees' Assignments

Listed below are the Areas of Responsibility of each elected official for the 2025/2026 year:

- a. Maureen Veitch – Budget & Fiscal, Human Resource Policies – Grants – Ethics – Bellport Country Club – Vouchers - Bellport Environment Committee
- b. Steve Mackin – DPW – Bellport Fire Department – South Country Ambulance – Suffolk County Police Department – Road Safety
- c. Nathan Rohrmeier – Code Enforcement - Waterfront Management Board – Golf Commission - Tennis Commission – Vouchers
- d. Lorraine Kuehn – Communication / Website – Business District – Senior Program – Vouchers – Kids Camp
- e. Michael Young – Zoning Board of Appeals – Architectural Review Board – Planning Board – Historical Preservation – Yacht Club / Sailing Foundation

Motion: Second

Resolution:

Appointed Officials and Positions

a. Deputy Mayor Nathan Rohrmeier	July 28, 2025 – July 27, 2026
b. Village Attorney TBD	July 28, 2025 – July 27, 2026
c. Prosecuting Attorney Deidre Cicciaro Zone Board - Planning Board – ARB Historical	July 28, 2025 – July 27, 2026
d. Acting Village Justice Howard Meyers	July 28, 2025 – July 27, 2026
e. Village Labor Attorney David Cohen	July 28, 2025 – July 27, 2026
f. Court Clerk Leigh Huisman	July 28, 2025 – July 27, 2026
g. Village Clerk Mary Pontieri	July 28, 2025 – July 27, 2026
h. Deputy Village Clerk – TBD	July 28, 2025 – July 27, 2026
i. Election Officer Mary Pontieri	July 28, 2025 – July 27, 2026
j. Registrar of Vital Statistics Mary Pontieri	July 28, 2025 – July 27, 2026
k. Deputy Registrar of Vital Statistics - TBD	July 28, 2025 – July 27, 2026
l. Records Management Officer Mary Pontieri	July 28, 2025 – July 27, 2026
m. Tax Receiver Marylou Bono	July 28, 2025 – July 27, 2026
n. Village Treasurer Darcia Palmer	July 28, 2025 – July 25, 2027
o. Deputy Treasurer Jessica Sarich	July 28, 2025 – July 25, 2027
p. Assessor Frank Aragona	July 28, 2025 – July 27, 2026
q. Signatory for Village Checks: Mayor Maureen Veitch Trustee Lorraine Kuehn Deputy Mayor Nathan Rohrmeier	July 28, 2025 – July 27, 2026
r. Village Historian Milan Hughston	July 28, 2025 – July 27, 2026
s. Marriage Official Maureen Veitch	July 28, 2025 – July 27, 2026
t. Marriage Official Kerri N. Lechtrecker	July 28, 2025 – July 27, 2026
u. Village Communication Advisor Lucy Danziger	July 28, 2025 – July 27, 2026

Motion: Second

Resolution:

Auditing Firm – Cullen & Danowski LLP (Certified Public Accountant): Jennifer Ditta, Principal.

Accounting Services – JKL Municipal Accounting

Actuarial Valuation Services – USI Consulting Group

Lease & Subscription, Debt Management and Cash Management Application Services

Software – Fifth Asset, Inc. D/B/A DebtBook

Budgeting Software – ClearGov

Municipal Advisor Services – Munistat

Bond Counsel – Hawkins Delafield & Wood, LL

**Motion: Second
Resolution:**

Insurance Assignment Workers' Compensation (Compensation Alliance) - Gallagher Insurance Assignment/Risk Managers – Salerno Brokerage Corp.

**Motion: Second
Resolution:**

Official Newspapers:	
The Long Island Advance	Newsday
South Shore Press	Greater Long Island.com

**Motion: Second
Resolution:**

Advance Approval of Claims: WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for utility services, postage, pro-shop merchandise to receive discount, credit cards (DIME).

**Motion: Second
Resolution:**

Approve the following Memberships

- a. New York Conference of Mayors (NYCOM) (Fall Training – September)
- b. New York State Government Officers' Association (NYSGFOA)
- c. Long Island Village Clerks' & Treasurers' Association (LIVCTA)
- d. Suffolk County Village Officials Association (SCOVA)
- e. Building Officials Association of Suffolk County (BOASC)
- g. New York State Floodplain and Stormwater Managers Association

**Motion: Second
Resolution:**

Designating Depositories: That the Board of Trustees designates the following institution as Investment Bank and depository of all moneys received by the Village Treasurer, Clerk and Receiver of Taxes: Dime Bank, NYCLASS, TD Bank & JP Morgan Chase Bank

Motion: Second

Resolution:

Approve the Debt Management Policy as presented by Treasurer Palmer.

Approve the Capital Asset Policy as presented by Treasurer Palmer.

Approve the Credit Card Usage & Cash Receipt Reimbursement Policy as presented by Treasurer Palmer.

Approve the Investment Policy as presented by Treasurer Palmer.

Approve the Procurement Policy

Motion: Second

Resolution:

The Annual Reorganizational Meeting of the Board of Trustees of the Village of Bellport will be held in or on the fourth Monday in July at 6:00 pm or at the discretion of the Board of Trustees as soon as practicable thereafter, but not later than July 31, 2026.

Motion: Second

Resolution:

The Village Board to adopt the standards of the New York Rating Organization of the New York Board of Fire Underwriters pursuant to Local Law 9-71 & 9-72. Allow third party electrical inspectors to perform electrical inspections.

Motion: Second

Resolution:

Bellport Village Calendars

2025 – 2026 HOLIDAY SCHEDULE

Labor Day	Monday	September 1, 2025
Columbus Day	Monday	October 13, 2025
Election Day	Tuesday	November 4, 2025
Veterans Day	Tuesday	November 11, 2025
Thanksgiving	Thursday	November 27, 2025
Day after Thanksgiving	Friday	November 28, 2025
Christmas Eve ½ Day	Thursday	December 24, 2025
Christmas	Friday	December 25, 2025
New Years Eve ½ Day	Wednesday	December 31, 2025
New Years Day	Thursday	January 1, 2026
Martin Luther King Day	Monday	January 19, 2026
President's Day	Monday	February 16, 2026
Good Friday	Friday	April 3, 2026
Memorial Day	Monday	May 25, 2026
Juneteenth	Friday	June 19, 2026
Independence Day	Monday	July 6, 2026 (4 th on Saturday)

2025 – 2026 WORK SESSION & BOARD MEETING SCHEDULE

Motion: Second

Resolution:

Work Sessions start at 6:00pm

Board Meeting start at 7:00pm

WORK SESSIONS

BOARD MEETINGS

Monday August 11, 2025*
Monday September 8, 2025*
Tuesday October 14, 2025*
Monday November 10, 2025*
Monday December 8, 2025*
Monday January 12, 2026*
Monday February 9, 2026*
Monday March 9, 2026*
Monday April 13, 2026*
Monday May 11, 2026*
Monday June 8, 2026*
Monday July 13, 2026*

Monday August 25, 2025
Tuesday September 23, 2025
Monday October 27, 2025
Monday November 24, 2025
Monday December 22, 2025
Monday January 26, 2026
Monday February 23, 2026
Monday March 23, 2026
Monday April 27, 2026
Tuesday May 26, 2026
Monday June 22, 2026
Monday July 27, 2026

****WORK SESSIONS AS NEEDED***

Work Sessions or Board Meetings will be held at Community Center, 4 Bell Street, Bellport unless otherwise noticed.

Motion: Second

Resolution:

2025 – 2026 COURT SCHEDULE

Court Dates start at 6:00 pm. Court Sessions will be held at the Community Center 4 Bell Street, Bellport.

Monday August 4, 2025
Monday September 15, 2025
Monday October 6, 2025
Monday November 3, 2025
Monday December 1, 2025
Monday January 5, 2026
Monday February 2, 2026
Monday March 2, 2026
Monday April 6, 2026
Monday May 4, 2026
Monday June 1, 2026
Monday July 6, 2026

Motion: Second

Resolution:

That the Village mileage reimbursement rate coincide with the IRS reimbursement rate.

Motion: Second

Resolution:

Accept and approve current Policies of the Incorporated Village of Bellport for 2025/2026, et al:

1. Employee Handbook
2. Full-Time Employee Policy
3. Part-Time Employee Policy
4. Sexual Harassment Policy
5. Anti-Child Abuse Policy
6. Anti-Bullying in the Workplace Policy
7. Investment Policy – Updated by Treasurer Palmer
8. Fund Balance Policy
9. Debt Management Policy – Updated by Treasurer Palmer
10. Capital Asset Policy – Updated by Treasurer Palmer
11. Drug & Alcohol Policy
12. Procurement Policy
13. Board Meeting Policy
14. Social Media Policy
15. Community Center and Parks Usage Policy
16. Tennis Facility Policy
17. Golf Course Policy
18. Bellport Marina, Dinghy, Kayak Policy
19. Bellport Beach Policy
20. Ferry Policy
21. Garbage and Debris Policy
22. Budget Adoption Policy
23. Cell Phone and Vehicle Usage Policy
24. Board and Commission Hearing Policy
25. Organizational Chart
26. Special Parking Permit Policy
27. Red Flags (Identity Theft) Resolution
28. Cash Receipts, General Ledger and Journal Entries Policy
29. Hazardous Waste Policy
30. Capital Assets Policy
31. Credit Card Usage and Reimbursement Policy – Updated by Treasurer Palmer
32. Donation Policy
33. Whistleblower Policy

34. Ethics Law

35. Dock Policy

36. Irrevocable funds Policy: Authorize the designated depository to utilize irrevocable letters of credit issued by the Federal Home Loan Bank of The Treasurer is authorized to make Intra-fund budget transfers between line-item accounts, so long as the transfer for any one item does not exceed Five Thousand Dollars (\$5,000). A list of Intra-fund transfers below \$5,000 will be provided at Board of Trustees' Work Session Meetings. All Intra-fund transfers in excess of Five Thousand Dollars (\$5,000) require Board of Trustees approval. All Inter-fund transfers between funds - General, Enterprise and Capital - require Board of Trustees approval. A list of all transfers will be maintained with the Village Clerk for audit purposes.

BOARDS AND COMMISSIONS

Planning Board (5 Year Term) – Meetings when there is an application – NYS Village Law

NAME	TERM EXPIRES
Stephen Musolino, Chair	6/30/2029
Paul Warner	6/30/2029
Kim Fortunato	6/30/2029
Doug Hoffmann	6/30/2029

Zoning Board of Appeals (3 Year Term) – Meets the 3rd Thursday of every month – Village Code

NAME	TERM EXPIRES
Jim Wood, Chair	6/30/2027
Judy Harvey	6/30/2027
Michael Mizrahi	6/30/2028
Michael Cohen	6/30/2028
Susan Claxton	6/30/2028
James McLaren (alternate)	6/30/2026
James Jankowski (alternate)	6/30/2026

Architectural Review Board (No fixed term) – meets the 2nd & 4th Thursday of each month

NAME	TERM EXPIRES
Matthew Boals, Chair	6/30/2026
Phillip Thomas	6/30/2026
James Sherman	6/30/2026
Kathy Dallin	6/30/2026
Ron Risdon	6/30/2026
Michael Morbillo, (Architect))	6/30/2026
Ron Villano, (Alternate Architect)	6/30/2026

**Bellport Historic Preservation District Commission (2 Year Term) – Meets when there is an application
– Village Code**

NAME	TERM EXPIRES
James Carson, Chair	6/30/2026
Elena-Brodie-Kusa, Vice Chair	6/30/2026
Michael Mullaney	6/30/2026
Roger Thomas	6/30/2026
Dan Wakesford	6/30/2026
Tom Binnington, Alternate	6/30/2026

Waterfront Management Board (No fixed term) *Also Main Pier Project Committee – Village Code

NAME	TERM EXPIRES
Michael Ferrigno, Co- Chair	6/30/2026
Ted Kamoutsis, Co- Chair	6/30/2026
Neil Koenig	6/30/2026
Charlie Flagg	6/30/2026
Carl Persak	6/30/2026

Golf Commission – (No fixed term) – Meets 4th Wednesday of every month

NAME	TERM EXPIRES
Brit Lawlor, Chair	6/30/2026
Ron Krawczyk	6/30/2026
Mike Mislin	6/30/2026
Jeff Nagel	6/30/2026
Mike Cioffi	6/30/2026
Tara Kavanagh	6/30/2026
Joseph Dabrowski	6/30/2026
Ryan Stanley	6/30/2026
Kevin Lauretti	6/30/2026

Tennis Commission (no fixed term)

NAME	TERM EXPIRES
Paul Warner, Chair	6/30/2026
John Corral	6/30/2026
Ann Cameron	6/30/2026
Dawn Meyers	6/30/2026
Andy Gordon	6/30/2026
Kyle Binnington	6/30/2026
Tara Shannon	6/30/2026
Katy Gaul-Stigge (Altnerate)	6/30/2026

Ethics Committee

NAME	TERM EXPIRES
Sandy Harbison	6/30/2026
Dennis Desmond	6/30/2026
Jay Baris	6/30/2026
Abby-Lee Weid	6/30/2026
Peter Schulte	6/30/2026

Bellport Environment Committee

NAME	TERM EXPIRES
Marc Rauch, Chair	6/30/2026
Jean-Damien Lury	6/30/2026
Howard Read	6/30/2026
Darcy Stevens	6/30/2026
John Knapp	6/30/2026
Dava Stravinsky (Advisor)	6/30/2026
Michele Chiaramonte (Advisor)	6/30/2026

Village Historian

NAME	TERM EXPIRES
Milan Hughston	6/30/2026

Communications Advisor

NAME	TERM EXPIRES
Lucy Danziger	6/30/2026

Close Meeting