



VILLAGE OF BELLPORT

Reorganizational Meeting Minutes

Monday, July 22, 2024 at 7:00PM

This meeting will be held in the Community Center 4 Bell Street, Bellport,
Subject to Change

A G E N D A

This meeting is open to the public in the Village Community Center. It is an in-person meeting and will be streamed on Zoom

Call to Order, Pledge of Allegiance & Roll Call.

Mayor Maureen Veitch, Trustee Steve Mackin, Trustee Nathan Rohrmeier, Trustee Lorraine Kuehn, and Trustee Mike Young

On a motion by Trustee Mackin, seconded by Trustee Rohrmeier, and unanimously carried the Board opened the meeting at 7:02 pm.

Mayor Veitch read the following Board of Trustees' Assignments:

Listed below are the Areas of Responsibility of each elected official for the 2024/2025 year:

- a. Maureen Veitch – Budget & Fiscal, Human Resource Policies – Grants – Ethics – Bellport Country Club – Vouchers - Bellport Environment Committee
- b. Steve Mackin – DPW – Bellport Fire Department – South Country Ambulance – Suffolk County Police Department – Road Safety
- c. Nathan Rohrmeier – Code Enforcement - Waterfront Management Board – Golf Commission - Tennis Commission – Vouchers
- d. Lorraine Kuehn – Communication / Website – Business District – Senior Program – Vouchers – Kids Camp

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- e. Michael Young – Zoning Board of Appeals – Architectural Review Board – Beautification Committee – Planning Board – Historical Preservation – Yacht Club / Sailing Foundation

Mayor Veitch noted that Trustee Kuehn would be responsible for Kids Camp reporting.

Mayor Veitch continued with the appointment of the following Officials and Positions.

Motion: Trustee Kuehn Second: Deputy Mayor Mackin and unanimously carried the Board approved the following:

Resolution: 129

Appointed Officials and Positions

- | | |
|--|-------------------------------|
| a. Deputy Mayor Steve Mackin | July 22, 2024 – July 14, 2025 |
| b. Village Attorney Perillo Hill LLP
(Lisa Perillo/Tim Hill) | July 22, 2024 – July 14, 2025 |
| c. Prosecuting Attorney Deidre Cicciaro
Zoning Board - Planning Board – ARB-
Historical | July 22, 2024 – July 14, 2025 |
| d. Acting Village Justice Howard Meyers | July 22, 2024 – July 14, 2025 |
| e. Village Labor Attorney David Cohen | July 22, 2024 – July 14, 2025 |
| f. Election Officer Mary Pontieri | July 22, 2024 – July 14, 2025 |
| g. Tax Receiver Marylou Bono | July 22, 2024 – July 14, 2025 |
| h. Assessor Frank Aragona | July 22, 2024 – July 14, 2025 |
| i. Signatory for Village Checks:
Mayor Maureen Veitch
Trustee Lorraine Kuehn
Trustee Nathan Rohrmeier | July 22, 2024 – July 14, 2025 |
| j. Village Historian Milan Hughston | July 22, 2024 – July 14, 2025 |
| k. Marriage Official Maureen Veitch | July 22, 2024 – July 14, 2025 |
| l. Marriage Official Kerri N. Lechtrecker | July 22, 2024 – July 14, 2025 |

Village Clerk Pontieri swore in Deputy Mayor Steve Mackin. Mayor Veitch commented that she couldn't imagine anybody better to be in an emergency than with Steve. He is always very helpful in terms of how we deal with tough emergency like situations. The Mayor, Board and community congratulated him.

Mayor Veitch continued with the approval of the following items:

Motion: Deputy Mayor Mackin Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

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Resolution: 130

Auditing Firm – Cullen & Danowski LLP (Certified Public Accountant): Jennifer Ditta, Principal.

Motion: Trustee Kuehn Second: Deputy Mayor Mackin and unanimously carried the Board approved the following:

Resolution: 131

Insurance Assignment/Risk Managers – Salerno Brokerage Corp.

Motion: Deputy Mayor Mackin Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

Resolution: 132

Official Newspapers: The Long Island Advance
South Shore Press

Newsday
Greater Long Island.com

Motion: Trustee Rohrmeier Second: Trustee Kuehn and unanimously carried the Board approved the following:

Resolution: 133

Village Boards, Committees and Commissions with new assignments.

BOARDS AND COMMISSIONS

Planning Board (5 Year Term) – Meetings when there is an application – NYS Village Law

NAME	TERM EXPIRES
Stephen Musolino, Chair	6/30/2029
Paul Warner	6/30/2029
Jim Koronkiewicz	6/30/2029
Kim Fortunato	6/30/2029
Doug Hoffmann	6/30/2029

Zoning Board of Appeals (3 Year Term) – Meets the 3rd Thursday of every month – Village Code

NAME	TERM EXPIRES
Jim Wood, Chair	6/30/2027
Judy Harvey	6/30/2027
Michael Mizrahi	6/30/2025
James Jankowski	6/30/2025
Michael Cohen	6/30/2025
James McLaren (alternate)	6/30/2026

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Architectural Review Board (No fixed term) – meets the 2nd & 4th Thursday of each month

NAME	TERM EXPIRES
Marge Crowley, Co-Chair	6/30/2025
Matthew Boals, Co-Chair	6/30/2025
Donna Sheehan	6/30/2025
Dorothy Terwilliger	6/30/2025
James Sherman	6/30/2025
Michael Morbillo (Architect)	6/30/2025
Ron Villano, (alt. Architect)	6/30/2025
Ron Risdon (alt)	6/30/2025

Bellport Historic Preservation District Commission (2 Year Term) – Meets when there is an application – Village Code

NAME	TERM EXPIRES
James Carson, Chair	6/30/2026
Elena-Brodie-Kusa, Vice Chair	6/30/2026
Michael Mullaney	6/30/2026
Elizabeth Roberts, Architect	6/30/2026
Roger Thomas	6/30/2026
Dan Wakesford	6/30/2026

Waterfront Management Board (No fixed term) *Also Main Pier Project Committee – Village Code

NAME	TERM EXPIRES
Michael Ferrigno, Co-Chair	6/30/2025
Ted Kamoutsis, Co-Chair	6/30/2025
Kieran Murphy	6/30/2025
Neil Koenig	6/30/2025
Charlie Flagg	6/30/2025
Eric Everitt, (Advisory Only)	6/30/2025
Carl Persak (Advisory Only)	6/30/2025

Golf Commission – (No fixed term) – Meets 4th Wednesday of every month

NAME	TERM EXPIRES
Brit Lawlor, Chair	6/30/2025
Ron Krawczyk	6/30/2025
Mike Mislin	6/30/2025
Jeff Nagel	6/30/2025
Mike Cioffi	6/30/2025
Tara Kavanagh	6/30/2025
Joseph Dabrowski	6/30/2025
Ryan Stanley	6/30/2025
Kevin Lauretti	6/30/2025

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Tennis Commission (no fixed term)

NAME	TERM EXPIRES
Paul Warner, Chair	6/30/2025
John Corral	6/30/2025
Connie Miller	6/30/2025
Gary Zanazzi	6/30/2025
Ann Cameron	6/30/2025
Dawn Meyers	6/30/2025
Andrew Gordon	6/30/2025
Kyle Binnington	6/30/2025
Tara Shannon	6/30/2025

Beautification Committee

NAME	TERM EXPIRES
Tom Binnington, Chair	6/30/2025
Kathie Dallin	6/30/2025
Joanne Specht	6/30/2025
Michele Chiaramonte	6/30/2025
Phillip Thomas	6/30/2025

Budget & Fiscal Policy Advisory Committee

NAME	TERM EXPIRES
Michael Foster	6/30/2025
Jay Diamond	6/30/2025
Douglas Watson	6/30/2025
Peter Schulte	6/30/2025
Brian Ursino	6/30/2025

Ethics Committee

NAME	TERM EXPIRES
Susan Beckett	6/30/2025
Debbie Aviles	6/30/2025
Dennis Desmond	6/30/2025

Bellport Environment Committee

NAME	TERM EXPIRES
Marc Rauch, Chair	6/30/2025
Jean-Damien Lury	6/30/2025
Howard Read	6/30/2025
Darcy Stevens	6/30/2025
John Knapp	6/30/2025

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Motion: Deputy Mayor Mackin Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

Resolution: 134

Advance Approval of Claims: WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for utility services, postage, pro-shop merchandise to receive discount, credit cards (AMEX/DIME).

Motion: Deputy Mayor Mackin Second: Trustee Kuehn and unanimously carried the Board approved the following:

Resolution: 135

Approve the following Memberships:

- a. New York Conference of Mayors (NYCOM) (Fall Training – September)
- b. New York State Government Officers' Association (NYSGFOA)
- c. Long Island Village Clerks' & Treasurers' Association (LIVCTA)
- d. Suffolk County Village Officials Association (SCOVA)
- e. Building Officials Association of Suffolk County (BOASC)
- f. Stony Brook Code Conference (Building) (March/April)
- g. New York State Floodplain and Stormwater Managers Association

Motion: Trustee Rohrmeier Second: Trustee Kuehn and unanimously carried the Board approved the following:

Resolution: 136

Designating Depositories: That the Board of Trustees designates the following institution as Investment Bank and depository of all moneys received by the Village Treasurer, Clerk and Receiver of Taxes: Dime Bank, NYCLASS, TD Bank & JP Morgan Chase Bank.

Motion: Trustee Rohrmeier Second: Deputy Mayor Mackin and unanimously carried the Board approved the following:

Resolution: 137

Approve the Debt Management Policy as presented by Treasurer Palmer.
Approve the Capital Asset Policy as presented by Treasurer Palmer.

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Approve the Credit Card Usage & Cash Receipt Reimbursement Policy as presented by Treasurer Palmer.

Approve the Investment Policy as presented by Treasurer Palmer.

Motion: Trustee Young Second: Deputy Mayor Mackin and unanimously carried the Board approved the following:

Resolution: 138

The Annual Reorganizational Meeting of the Board of Trustees of the Village of Bellport will be held in or on the third Monday in July at 7:00 pm or at the discretion of the Board of Trustees as soon as practicable thereafter, but not later than July 31, 2025.

Motion: Deputy Mayor Mackin Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

Resolution: 139

The Village Board to adopt the standards of the New York Rating Organization of the New York Board of Fire Underwriters pursuant to Local Law 9-71 & 9-72. Allow third party electrical inspectors to perform electrical inspections.

Motion: Deputy Mayor Mackin Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

Resolution: 140

Bellport Village Calendars 2024 – 2025 HOLIDAY SCHEDULE

Labor Day	Monday	September 2, 2024
Columbus Day	Monday	October 14, 2024
Election Day	Tuesday	November 5, 2024
Veterans Day	Monday	November 11, 2024
Thanksgiving	Thursday	November 28, 2024
Day after Thanksgiving	Friday	November 29, 2024
Christmas Eve	Tuesday	December 24, 2024
Christmas	Wednesday	December 25, 2024
New Years Eve	Tuesday	December 31, 2024
New Years Day	Wednesday	January 1, 2025
Martin Luther King Day	Monday	January 20, 2025
President's Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Memorial Day	Monday	May 26, 2025
Juneteenth	Thursday	June 19, 2025
Independence Day	Friday	July 4, 2025

2024 – 2025 WORK SESSION & BOARD MEETING SCHEDULE

****WORK SESSIONS AS NEEDED***

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Motion: Trustee Kuehn Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

Resolution: 141 Work Sessions start at 6:00pm Board Meeting start at 7:00pm

WORK SESSIONS

Monday	July 8, 2024
Monday	August 12, 2024*
Monday	September 9, 2024*
Tuesday	October 15, 2024*
Tuesday	November 12, 2024*
Monday	December 9, 2024*
Monday	January 13, 2025*
Monday	February 10, 2025*
Monday	March 10, 2025*
Monday	April 14, 2025*
Monday	May 12, 2025*
Monday	June 9, 2025*
Monday	July 14, 2025*

BOARD MEETINGS

Monday	July 22, 2024
Monday	August 26, 2024
Monday	September 23, 2024
Monday	October 28, 2024
Monday	November 25, 2024
Monday	December 23, 2024
Monday	January 27, 2025
Monday	February 24, 2025
Monday	March 24, 2025
Monday	April 28, 2025
Tuesday	May 27, 2025
Monday	June 23, 2025
Monday	July 28, 2025

Work Sessions or Board Meetings will be held at Community Center, 4 Bell Street, Bellport unless otherwise noticed.

Motion: Trustee Rohrmeier Second: Trustee Kuehn and unanimously carried the Board approved the following:

Resolution: 142

2024 – 2025 COURT SCHEDULE Court Dates start at 6:00 pm

Court Sessions will be held at the Community Center 4 Bell Street, Bellport.

Monday	August 5, 2024	Monday	August 19, 2024
Monday	September 16, 2024	Monday	September 30, 2024
Tuesday	October 7, 2024	Monday	October 21, 2024
Tuesday	November 4, 2024	Monday	November 18, 2024
Monday	December 2, 2024	Monday	December 16, 2024
Monday	January 6, 2025	Monday	January 13, 2025
Monday	February 3, 2025	Monday	February 10, 2025
Monday	March 3, 2025	Monday	March 31, 2025
Monday	April 7, 2025	Monday	April 21, 2025
Monday	May 5, 2025	Monday	May 19, 2025
Monday	June 2, 2025	Monday	June 30, 2025
Monday	July 7, 2025	Monday	July 21, 2025

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Motion: Trustee Kuehn Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

Resolution: 143

That the Village mileage reimbursement rate coincide with the IRS reimbursement rate.

Motion: Trustee Mackin Second: Trustee Rohrmeier and unanimously carried the Board approved the following:

Resolution: 144

Accept and approve current Policies of the Incorporated Village of Bellport for 2024/2025, et al:

1. Employee Handbook
2. Full-Time Employee Policy
3. Part-Time Employee Policy
4. Sexual Harassment Policy
5. Anti-Child Abuse Policy
6. Anti-Bullying in the Workplace Policy
7. Investment Policy – Updated by Treasurer Palmer
8. Fund Balance Policy
9. Debt Management Policy – Updated by Treasurer Palmer
10. Capital Asset Policy – Updated by Treasurer Palmer
11. Drug & Alcohol Policy
12. Procurement Policy
13. Board Meeting Policy
14. Social Media Policy
15. Community Center and Parks Usage Policy
16. Tennis Facility Policy
17. Golf Course Policy
18. Bellport Marina, Dinghy, Kayak Policy
19. Bellport Beach Policy
20. Ferry Policy
21. Garbage and Debris Policy
22. Budget Adoption Policy
23. Cell Phone and Vehicle Usage Policy
24. Board and Commission Hearing Policy
25. Organizational Chart
26. Special Parking Permit Policy
27. Red Flags (Identity Theft) Resolution
28. Cash Receipts, General Ledger and Journal Entries Policy
29. Hazardous Waste Policy
30. Capital Assets Policy

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- 31. Credit Card Usage and Reimbursement Policy – Updated by Treasurer Palmer
- 32. Donation Policy
- 33. Whistleblower Policy
- 34. Ethics Law
- 35. Dock Policy
- 36. Irrevocable funds Policy: Authorize the designated depository to utilize irrevocable letters of credit issued by the Federal Home Loan Bank of The Treasurer is authorized to make Intra-fund budget transfers between line-item accounts, so long as the transfer for any one item does not exceed Five Thousand Dollars (\$5,000). A list of Intra-fund transfers below \$5,000 will be provided at Board of Trustees' Work Session Meetings. All Intra-fund transfers in excess of Five Thousand Dollars (\$5,000) require Board of Trustees approval. All Inter-fund transfers between funds - General, Enterprise and Capital - require Board of Trustees approval. A list of all transfers will be maintained with the Village Clerk for audit purposes.

Close Meeting

On a motion by Deputy Mayor Mackin, seconded by Trustee Rohrmeier and unanimously carried, the Board closed the Reorganizational Meeting at 7:19 pm.

Respectfully submitted,

Mary Pontieri
Village Clerk