

Village of Bellport

Board Meeting – April 18, 2022
at 7:00pm

A G E N D A

This meeting is open to the public in the Village Community Center, on Bell Street. This is an in-person meeting and on Zoom.

Call to Order, Pledge of Allegiance and Roll Call

Open to the Public

Report of the Trustees
Report of the Village Attorney

1) Treasurer's Report

- Resolution: ____ Approve General Fund Checking Abstract Report #1. Consisting of 72 vendors:

a) General Fund Expenditures:	\$ 138,110.13
b) Enterprise Fund Expenditures:	\$ 6,448.01
Totaling:	\$ 144,558.14

- Resolution: ____ Approve the Enterprise Fund Checking Abstract Report #2, consisting of 23 vendors totaling: \$120,467.33

See Financial Abstracts and Summary of Abstracts (Exhibit 1)

a. Review of year-to-date financials through April 18, 2022

- 2) Resolution: ____ Approve the budget transfers as of April 18, 2022 (Exhibit 2)
- 3) Resolution: ____ Promotion of David Kaskel to Assistant Superintendent of the Department of Public Works, starting March 28, 2022 salary per year \$75,670.
- 4) Resolution: ____ New Hire Joseph Pietroski, Laborer, in the Department of Public Works, starting on May 21, 2022, at a rate of \$19.31 per hour/\$40,165 per annum.

- 5) Resolution: ____ Approve the Shore Road Stormwater/Repaving Plan, which includes storm water catch basins on the north side of Shore Road to empty into the terminus of the Browns Lane Stormwater System, designed by Adon Austin, Principal of Rising Tide, Waterfront Solutions. (Exhibit 3)
- 6) Resolution: ____ Approve rectifying the 2021 Tax Bill for a property due to an address recordkeeping error in the Tax Department.
- 7) Resolution: ____ On March 22, 2022 as an incentive, PSEG reimbursed the Village of Bellport/The Garden Club \$1,900 for planting wire friendly trees along our roads. (Exhibit 4)
- 8) Resolution: ____ Approve the Bellport Garden Club's donation of 15 trees to be planted this Spring (Exhibit 5)
- 9) Resolution: ____ Accept and Approve the resignation of Robert Dahl from the Bellport Environmental Committee (BEC) and approve the appointment of Steven Dougherty to the committee.
- 10) Updates:

Waterfront:

- a. The Pavilion Removal
- b. Browns Lane Bulkhead Replacement, Shore Road and Main/Rock Dock Projects
- c. Renovation of Mothers' Beach: Playground Equipment by the Bellport Village Program Fund; Mothers' Beach Gate

- 11) Resolution: ____ Special Events: (Exhibit 6)

- South Country Education Foundation Annual Cocktail Party & Fundraiser
July 9, 2022 10:00am – 9:00pm
- FIT Studio, free open introductory fitness class for our community, May 26, 2022 at 10:30am at the Gazebo on Bell Street.

- 12) Resolution: ____ Approve the Board Meeting Minutes of March 21, 2022. (Exhibit 7)

Open to the Public

Close

Motion to Close

EXHIBIT: #1

Village of Bellport
Abstract Coversheet
APRIL 18, 2022

General Fund Checking
72 Vendors

General Fund Expenditures

A/P Open Item Register		\$ 132,047.03
Purchase Order Receipt Register:		
American Express	Repair Bandshell	\$1,216.70
Americal Express	Apple Ipads	\$2,093.00
A/P Direct Item Register:		
LOCAL 342 LIPSE	03/31/22 Payroll	\$171.70
LOCAL 342 COPE	03/31/22 Payroll	5.00
LOCAL 342 LIPSE	04/14/22 Payroll	\$171.70
LOCAL 342 COPE	04/14/22 Payroll	5.00
Bellport Garden Club	PSEG Reimbursement	\$1,900.00
Lease Servicing Center	Code F-150 1 time fee	\$500.00

Total General Fund Expenditures from General Fund Checking **138,110.13**

Enterprise Fund Expenditures

A/P Open Item Register 6,448.01

Total Enterprise Fund Expenditures from General Fund Checking **6,448.01**

Total Capital Fund Expenditures from General Fund Checking **-**

Total Payments from General Fund Checking **\$ 144,558.14**

Enterprise Fund Checking
23 Vendors

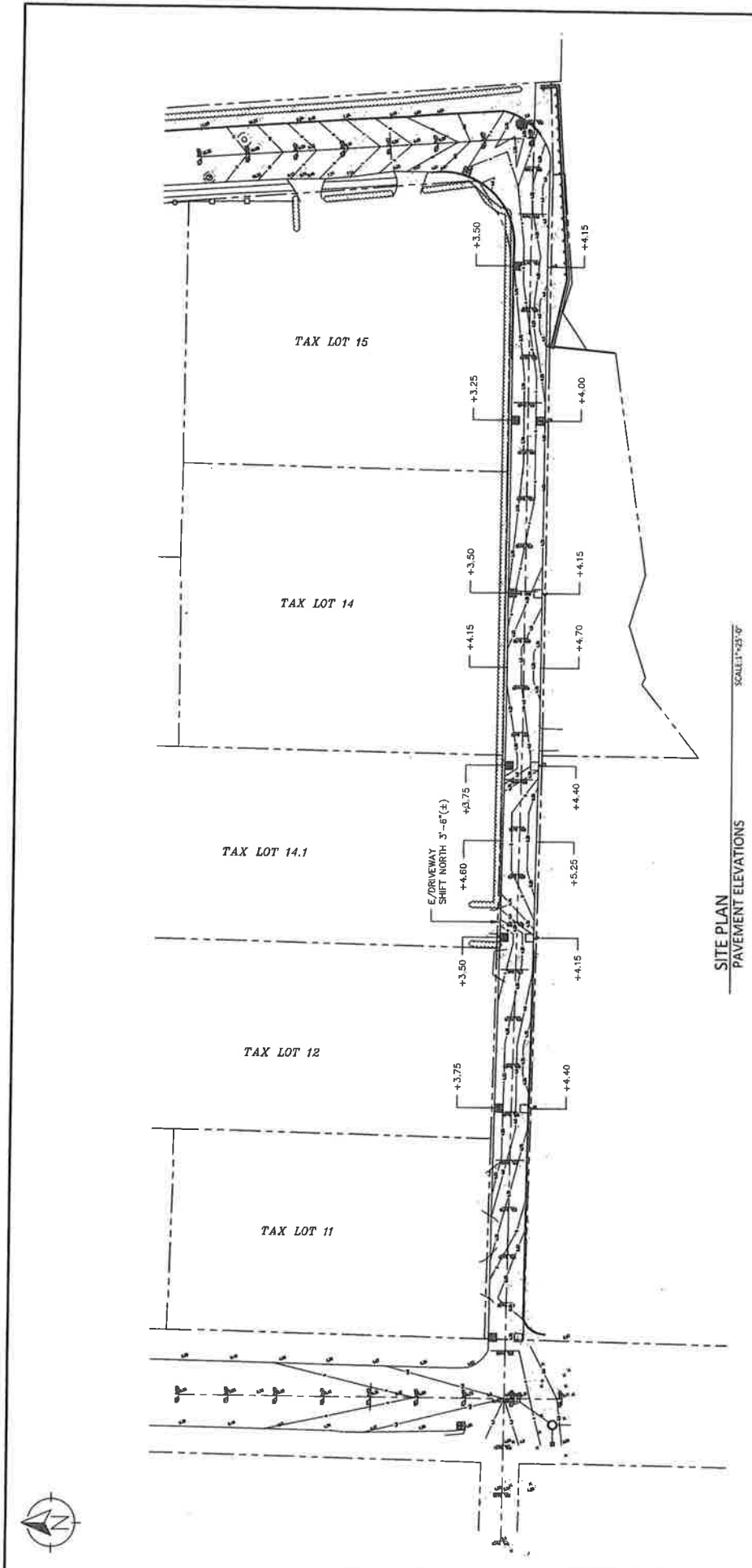
A/P Open Item Register total		\$104,997.81
Purchase Order Receipt Register/Direct Payable		
Titleist/Footjoy	Clothing, Bags, Balls etc.	\$10,486.66
Chief Equipment	Spool Repair	\$2,229.42
Cutter and Buck	Clothing	\$2,753.44

Total Payments from Enterprise Fund Checking **\$ 120,467.33**

Total Payments **\$ 265,025.47**

TOTAL GENERAL FUND	\$54,121.90	TOTAL GENERAL FUND	(\$54,121.90)	
EMO.6.7250.410 GOLF MATERIALS	\$350.83	EMO.6.7250.110 GOLF FULL TIME SERVICES	(\$350.83)	TO INCREASE BUDGET DUE TO AN OVERAGE IN GOLF MATERIALS
EMO.6.7250.425 GOLF GASOLINE	\$2,245.88	EMO.6.7250.110 GOLF FULL TIME SERVICES	(\$2,245.88)	TO INCREASE BUDGET DUE TO AN OVERAGE IN GOLF GASOLINE
EMO.6.7250.465 GOLF REPAIRS TO EQUIPMENT	\$4,156.59	EMO.6.7250.110 GOLF FULL TIME SERVICES	(\$4,156.59)	TO INCREASE BUDGET DUE TO AN OVERAGE IN GOLF REPAIRS TO EQPT
EMO.6.7250.475 GOLF OTHER EXPENSES	\$1,300.35	EMO.6.7250.110 GOLF FULL TIME SERVICES	(\$1,300.35)	TO INCREASE BUDGET DUE TO AN OVERAGE IN GOLF OTHER EXPENSES
EMO.6.7260.412 GOLF SHOP PURCHASES	\$7,134.60	EMO.6.7250.110 GOLF FULL TIME SERVICES	(\$7,134.60)	TO INCREASE BUDGET DUE TO AN OVERAGE IN GOLF SHOP PURCHASES
EMO 6.7260422 PROSHOP TELEPHONE	\$150.00	EMO-6.7250.110 GOLF FULL TIME SERVICES	\$150.00	TO INCREASE BUDGET DUE TO AN OVERAGE IN PROSHOP TELEPHONE
EMO 6.7263420 HEATING FUEL OIL	\$3,140.47	EMO.6.7250-110 GOLF FULL TIME SERVICES	(\$3,140.47)	TO INCREASE BUDGET DUE TO AN OVERAGE IN HEATING FUEL OIL
EMO.6.7264-420 LADIES LOCKER FOOM HEATING FUEL	\$471.35	EMO 6.7250-110 GOLF FULL TIME SERVICES	(\$471.35)	TO INCREASE BUDGET DUE TO AN OVERAGE IN HEATING FUEL OIL
EMO.6.7264 442 CLEANING SERVICE	\$570.00	EMO.6.7250.110 GOLF FULL TIME SERVICES	(\$570.00)	TO INCREASE BUDGET DUE TO AN OVERAGE IN CLEANING SERVICES
TOTAL ENTERPRISE FUND	\$19,169.24	TOTAL ENTERPRISE FUND	(\$19,169.24)	

EXHIBIT: 3



SITE PLAN
PAVEMENT ELEVATIONS
SCALE: 1/4" = 1'-0"

SCALE A DATE 3/01/22 REVISION NO. AS NOTED INCHES SCALES ILLUSTRATED AT 200X PLOT SIZE	REVISIONS DATE 3/01/22 FOR ILLUSTRATIVE USE ONLY	PROJECT BELLPORT NY BELLPORT LANE/SHORE ROAD/BROWNS LANE INCORPORATED VILLAGE OF BELLPORT LOCATED AT BELLPORT LANE/SHORE ROAD/BROWNS LANE BELLPORT BAY SUFFOLK COUNTY BELLPORT NY	PROJECT NO. P15082712 DRAWN BY DAC CHECKED BY AMA	Raining House W Wetroom Solutions 80 WILLIAMS ROAD, #280 MASSAPEQUA, NY 11758 SHEET NO. C-1.0 SITE PLAN
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PSEG Long Island
333 Earle Ovington Boulevard, Ste 403
Uniondale, NY 11553

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900018

Page 1

EXHIBIT: 4

Further Inquiry Call:
973-430-6580

DATE 03/22/2022

Vendor No. 137963 INCORPORATED VILLAGE OF BELLPORT

Invoice Date	Description	Document No.	PO Number	Gross Amount	Discount	Net Amount
04/07/2021	13796303	1300003200		850.00	.00	850.00
01/20/2022	13796304	1300003201		1,050.00	.00	1,050.00
Total:				1,900.00	.00	1,900.00



FOR SECURITY PURPOSES, THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK



PSEG Long Island
333 Earle Ovington Boulevard, Ste 403
Uniondale, NY 11553

JPMorgan Chase Bank, N.A.
Syracuse, NY

9000189438
50-937/213

DATE
03/22/2022

NET AMOUNT
\$*****1,900.00

One Thousand Nine Hundred And No/100 Dollars

00000407-0001-000000-001-TFISIP00032322406094-REG10LETTRSD01-00-0-00000407

Pay To The Order Of INCORPORATED VILLAGE OF BELLPORT
ATTN E HAMMOND
29 BELLPORT LANE
BELLPORT, NY 11713

E. Stephenson
[Signature]

AUTHORIZED SIGNATURE

SIGNATURE HAS A BLUE-GREEN BACKGROUND - BORDER CONTAINS MICROPRINTING I/P

⑈9000189438⑈ ⑆021309379⑆

586152121⑈

EXHIBIT: 15

BELLPORT GARDEN CLUB
P. O. Box 203
Bellport, NY 11713

March 31, 2022

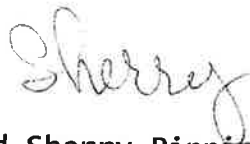
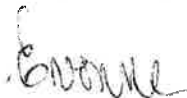
Mayor Fell and Trustees and Jason Crane
Bellport Village Hall
P. O. Box 3
Bellport, NY 11713

Gentlemen:

The Bellport Garden Club would like to make a gift to you of approximately 15 trees to be planted this spring by the Highway Department, and this letter is to request your approval. All the trees will be planted along Village streets at various locations approved by the Highway Department.

We are happy to have been able to work with you for so many years to keep the streets of Bellport shady and green.

Sincerely yours,



Evonne Hammond and Sherry Binnington
Beautification Committee

3/31/22

POSSIBLE TREE SITES - SPRING 2022

28 Bellport Lane

35 Station Road

54 Station Road WF

NW Corner of N. Brewster & S. Country WF

1 Brewster on S. Country WF

16 Brewster WF

NW Corner of Maple & Browns WF

Between driveways to Mary Immaculate Parking lot WF

7 Gen. McLean

9 Gen. McLean

13 Gen. McLean

15 Gen. McLean

19 Gen. McLean

6 George Court WF

23 N. Howells WF

35 N. Howells WF

SW Corner of S. Howells & S. Country WF

3 S. Howells

61 S. Howells

64 S. Howells

NE Corner S. Howells & Otis

203 S. Country

We will probably select 15 sites from this list



RECEIVED
VILLAGE OF BELLPORT

RECEIVED
VILLAGE OF BELLPORT

2022 MAR 31 A 11: 04

Village Of Bellport

2022 MAR 30 P 11: 02

Application for a Special Event Permit

The purpose of this local law is to allow special events that are open to the general public to be reviewed by the Village of Bellport for public safety concerns and the impact they may have on surrounding properties. This local law will allow the Village to ensure emergency services have free access to the surrounding neighborhoods during the special event that basic health issues such as adequate bathroom accommodations and refuse removal are addressed.

Name of Organization: South Country Education Foundation, Inc

Address of Organization: PO Box 513, Bellport, NY 11713

Contact Person Information:

Name Robin Young Roe

Address 12 Pearl Street, NY 11713

Telephone # 631-786-7105

Email Address robinyoungroe@aol.com

Event Information:

Name of property owner where event will be held: Richard + Chantal Berman

Address of property where event will be held: 40 Academy Lane, Bellport, NY 11713

Name of Event: Annual Cocktail Party & Fundraiser

Date(s) of Event: July 9, 2022 Rain Date(s) if applicable: na

Hours of Event (including setup & shutdown) 10 am - 9 pm

Purpose of the Event and Description of activities: auction, music, cocktails, food

Expected maximum number of persons (including organizers, vendors, spectators) 250

If this exceeds 500 persons, a special review by the Village Clerk is required.

Expected number of vehicles 100 Parking Attendants YES NO

Can the Village assist with parking issues (barriers/cones)? YES NO

Any large temporary structures? YES NO (if YES attach a diagram)



Village Of Bellport

Application for a Special Event Permit (continued)

Name of Organization: Southern Country Education Foundation Inc.

Do you have a plan for bathroom facilities? YES NO

Do you have a trash removal plan? YES NO

(if you would like a Village Dumpster, contact Village Hall - \$65.00 per pick up)

Will there be live music/loudspeakers/audio equipment? YES NO

If yes, please explain Short program at beginning of event

Will there be additional lighting? YES NO

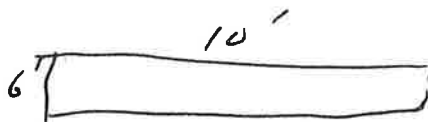
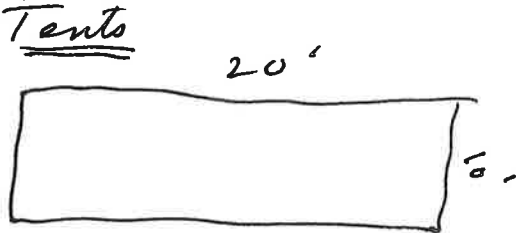
If yes, please explain _____

[Signature]

Signature of Applicant

3/29/22

Date





RECEIVED
VILLAGE OF BELLPORT

Village Of Bellport 2022 APR 24 P 10:20

Application for a Special Event Permit

The purpose of this local law is to allow special events that are open to the general public to be reviewed by the Village of Bellport for public safety concerns and the impact they may have on surrounding properties. This local law will allow the Village to ensure emergency services have free access to the surrounding neighborhoods during the special event that basic health issues such as adequate bathroom accommodations and refuse removal are addressed.

Name of Organization: Fit studio

Address of Organization: 117 South Country Road Bellport village

Contact Person Information:

Name Stephen Curran

Address 231 Durkee Lane 6 Patchogue NY 11772

Telephone # 631-300-6239

Email Address livefitmarketing@gmail.com

Event Information:

Name of property owner where event will be held: public space

Address of property where event will be held: GRAZEBO at 10:30am 5/26

Name of Event: fitness classes for the community

Date(s) of Event: spring ~~Monday - Tuesday~~ labor day Rain Date(s) if applicable: _____

Hours of Event (including setup & shutdown) flexible on demand

Purpose of the Event and Description of activities: fun, social benefits, encourage fitness, community camaraderie, overall wellness

Expected maximum number of persons (including organizers, vendors, spectators) classes will vary
If this exceeds 500 persons, a special review by the Village Clerk is required.

Expected number of vehicles _____ Parking Attendants _____ YES _____ NO

Can the Village assist with parking issues (barriers/cones)? _____ YES _____ NO

Any large temporary structures? YES _____ NO _____ (if YES attach a diagram)

Village of Bellport

Board Meeting – March 21, 2022

Beginning at 6:00pm, followed by the Business Meeting at 7:00pm

MINUTES

This meeting is open to the public in the Village Community Center, on Bell Street. This is an in-person meeting and on Zoom.

Call to Order, Pledge of Allegiance and Roll Call

Executive Meeting
Motion to Close

Open to the Public

Report of the Trustees
Report of the Village Attorney

- 1) Presentation to the Board by Adon Austin, Principal of Rising Tide, Waterfront Solutions, regarding the Shore Road Capital Project.
- 2) Resolution: **33** Open Public Hearing regarding, Code Changes (Gas Powered Landscaping Equipment) Recommendations by the Bellport Environment Committee. (Exhibit 1)
Motion: Deputy Mayor Rosenberg – Second: Trustee Ferrigno - APPROVED
- 3) Motion to Close Public Hearing regarding, Code Changes.
- 4) Resolution: **34** Approve Code Changes: Gas/Diesel Powered Landscaping Equipment.
Motion: Deputy Mayor Rosenberg – Second: Trustee Ferrigno - APPROVED
- 5) Resolution: **35** Approve Village Policy change regarding usage of Gas/Diesel Powered Landscaping Equipment (Exhibit 1A)
Motion: Trustee Rosenberg – Second: Trustee Mackin - APPROVED
- 6) Resolution: **36** Set a Public Hearing for February 27, 2023, Code Changes for Phase 2 of recommendations by the Bellport Environment Committee regarding gas powered landscaping equipment.
Motion: Trustee Ferrigno – Second: Trustee Mackin - APPROVED
- 7) Resolution: **37** Open Public Hearing regarding piercing the 2% Tax Cap. (Exhibit 2)
Motion: Trustee Ferrigno – Second: Trustee Mackin - APPROVED

8) Motion to Close Public Hearing regarding piercing the 2% Tax Cap.

9) Resolution: **38** Approve the piercing of the 2% Tax Cap.

Motion: Trustee Ferrigno – Second: Trustee Veitch - APPROVED

10) Resolution: **39** Set a Public Hearing for 2022-2023 Budget Hearing, Monday, April 4, 2022 at 7:00pm in the Bellport Village Community Center, located at 4 Bell St., Bellport.

Motion: Trustee Veitch – Second: Trustee Ferrigno – APPROVED

11) Treasurer's Report

- Resolution: **40** Approve the Presentation of the Tentative 2022-2023 Bellport Village Budget from the Village Clerk. (Exhibit 5)

Motion: Trustee Veitch – Second: Trustee Mackin - APPROVED

- Resolution: **41** Approve General Fund Checking Abstract Report #1. Consisting of 72 vendors:

a) General Fund Expenditures:	\$ 138,434.14
b) Enterprise Fund Expenditures:	\$ 9,062.13
c) Capital Fund Expenditures:	<u>\$ 20,000</u>
Totaling:	\$ 167,496.27

- Resolution: **42** Approve the Enterprise Fund Checking Abstract Report #2, consisting of 10 vendors totaling: \$ 96,512.37

Motion: Trustee Veitch – Second: Trustee Ferrigno - APPROVED

- Resolution: **43** Approve the Capital Browns & Dock Fund Checking Abstract Report #3, consisting of 1 vendor totaling: \$ 194,966.94

Motion: Trustee Ferrigno – Second: Trustee Mackin - APPROVED

See Financial Abstracts and Summary of Abstracts (Exhibit 3)

- a. Review of year-to-date financials through March 21, 2022

12) Resolution: **44** Approve the budget transfers as of March 21, 2022 (Exhibit 4)

Motion: Deputy Mayor Rosenberg – Second: Trustee Mackin - APPROVED

13) Resolution: **45** Approve use of \$93,600.00 of Fund Balance for the payment of the BAN for the FEMA Main Pier Project.

Motion: Trustee Ferrigno – Second: Deputy Mayor Rosenberg - APPROVED

14) Resolution: **46** Approve and Accept \$57,650.80 reimbursement received from NYS Consolidated Highway Improvement Program for road work.

Motion: Trustee Mackin – Second: Trustee Ferrigno - APPROVED

15) Resolution: **47** Approve the 2020-2021 Financial Statements and the 2020-2021 Federal Single Audit completed by the Village's audit firm Cullen Danowski.

Motion: Trustee Ferrigno – Second: Trustee Veitch - APPROVED

16) Resolution: **48** Approve the use of \$20,000 from the Dock Capital Reserves for painting the remaining portion of the ferry (gunnels and top deck).

Motion: Trustee Mackin – Second: Trustee Veitch - APPROVED

17) Resolution: **49** Approve and Sign Municipal Lease between the Village and NCL Government Capital for the New Code Ford F-150 Truck, 5-year term \$412.99 per month, locking in the interest rate at 4.44% (Exhibit 6)

Motion: Deputy Mayor Rosenberg – Second: Trustee Ferrigno - APPROVED

18) Resolution: **50** Approve and Accept the resignation of Don Maxwell as a member of the Golf Commission.

Motion: Trustee Veitch – Second: Trustee Mackin - APPROVED

19) Resolution: **51** Approve and Accept the appointment of Kevin Lauretti as a member of the Golf Commission.

Motion: Trustee Mackin – Second: Trustee Veitch – APPROVED

20) Resolution: **52** Accept the donation, in the amount of \$1,000 for the Senior Program/Van

Motion: Trustee Ferrigno – Second: Deputy Mayor Rosenberg - APPROVED

21) Resolution: **53** Approve the submission of an application to Brookhaven Township for a HUD Community Development Block Grant for our Senior Program, Senior Transportation and a Capital Project for an ADA Handicap Ramp for Village Hall:

\$25,000	Senior Program
\$37,000	Senior Transportation
\$50,000	ADA Handicap Ramp

Motion: Trustee Veitch – Second: Trustee Mackin - APPROVED

22) Updates:

Waterfront:

- a. The Pavilion Removal
- b. Browns Lane Bulkhead Replacement, Shore Road and Main/Rock Dock Projects
- c. Mothers Beach Gate

23) Resolution: **54** Special Events: (Exhibit 7)

- o Bellport Brewing Company, Sunday, March 20, 2022, 11am – 7pm

- Boys & Girls Club Legacy Celebration, at 4 Leisurely Lane, Saturday, April 2, 2022, 4pm-9pm.
- Bellport Brookhaven Historical Society – Annual Gala & Exhibit, Saturday June 4, 2022, 3pm -10pm, 12 Bell Street, Bellport.
- Bellport Brookhaven Historical Society – use of the Bellport Community Center for Charlie Rose interview with Isabella Rossellini 4pm – 6:30pm, only if it rains.
- SBAA Artist on the Lane, Monday, July 4, 2022 (rain date Saturday July 9, 2022) 7am – 5pm.
- BBYC NYS Optimist Championship – Saturday, September 10th and Sunday, September 11th 2022.
- Bellport Fire Department Classic Car Show - Sunday, June 26, 2022, 6am -3pm
- Drum Recital – Jules Radino – Saturday, June 18, 2022, at the Bandshell 10am – 12:30pm
- Bellport Chamber of Commerce – Easter “Crazy Hat” Parade – Saturday, April 16, 2022, 11:30am – 2:00pm
- Kreamer Street School picnics at the Bay for the following dates
June, 3, 7, 9 and 21st

Motion: Trustee Ferrigno – Second: Trustee Mackin - APPROVED

24) Resolution: **55** Approve the Board Meeting Minutes of February 22, 2022. (Exhibit 8)

Motion: Trustee Ferrigno – Second: Trustee Mackin - APPROVED

Open to the Public

Close

Motion to Close

Motion: Trustee Mackin – Second: Deputy Mayor Rosenberg