Village of Bellport

Work Session Board Meeting – January 10, 2022 beginning at 6:00PM*

AGENDA

This meeting is open to the public in the Village Community Center, on Bell Street. It is an inperson meeting.

- 1) Executive Session
- 2) Presentation and update from Rising Tide, Adon Austin, regarding:
 - The Water Treatment Plant: The Hydro-dynamic Separator
- 3) Treasurer's Report:
 - a. Review of year-to-date financials through December 31, 2021
 - b. Total taxes collected through January 7, 2022: \$2,794,430 (98.28% of the budget)
- 4) Review the 2022-2023 Budget Schedule as presented by Kelly Stumpo, Treasurer (Exhibit 1)
- 5) Update: Payment to Village Department of Public Works employee Michael Perrone for accrued sick and vacation time. (Exhibit 2)
- 6) Update: CHIPS Reimbursement in the amount of \$100,711,80 on 12/20/21 and EWR and PAVE NY in the amount of \$25,435.00 on 12/23/21
- 7) Discussion: Budget Structuring
- 8) Review DRAFT List of DPW Projects, continue discussion outlined by DPW Superintendent Jason Crane, repairs and renovation. (Exhibit 3)
- 9) Report from Waterfront Manager, Mark Leuly, regarding the DRAFT Ferry and Winter Repairs and Maintenance. (Exhibit 4)
- 10) Upcoming Public Hearing: Home Improvement Code change to include Federal Holidays (Exhibit 5)
- 11) Upcoming Public Hearing: Code Smoking on Village Property (Exhibit 6)

12) Discussion: ADA Concrete Detectible Warning Pads/Tactile Walking Surface Indicators on sidewalks for visually impaired pedestrians – suggestion: paint the concrete in a test area

13) Updates:

- Senator Schumer's Office reached out to the Village, please see Mayor Fell's response to their letter (Exhibit 7)
- Golf Course Outbuildings JPC Engineering Review on November 30, 2021
- Safety and Traffic Calming Measures: The Speed Monitor is being programmed
- The lease for a new Senior Van funded by our HUD CBGB Senior Grant, administered by Brookhaven Township (Exhibit 8)
- Waterfront
 - o Browns Lane Bulkhead Replacement, Shore Road and Main/Rock Dock Projects
 - O Discussion: Engaging Rising Tide to conduct a study of the street terminus at Otis, Thornhedge and South Howells Point Roads for submission to NYS for the Federal \$1.3T Infrastructure Grant
 - Discussion: Pursuing a project with Suffolk County for the dredging of the channel between Bellport Village and Fire Island for submission to NYS for the Federal \$1.3T Infrastructure Grant
 - O Gate for Mothers' Beach: the BVPF is offering to donate the funds for a new gate
- 14) Review Monthly Building Reports
- 15) Review Monthly Code Report
- 16) Special Events: Bellport High School Football Team Recognition as Suffolk County Champions at our January 24, 2022 Board Meeting
- 17) Review the Board Meeting Minutes of December 20, 2021. (Exhibit 11)

Close, Executive

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EXHIBIT: 1

Village of Bellport 29 Bellport Lane Bellport, NY 11713 (p) 631 286-0327 (f) 631 286-7055

Memo

To:

Mayor Fell, Board of Trustees and Department Supervisors

From:

Kelly Stumpo, Treasurer

Date:

January 10, 2022

Re:

Fiscal Year 2022-2023 Budget Timeline

Internal Meetings with Department Heads:

- Thursday, January 6, 2022: 10:00 AM Code
- Tuesday, January 11, 2022: 10:00 AM Tennis; 11:00AM Village Hall/Community Center/Justice
- Thursday, January 13, 2022: 10:00 AM Building; 11AM DPW
- Tuesday, January 18, 2022: 9AM Golf 11AM Beach, Ferry, Dock
- TUESDAY, FEBRUARY 1, 2022 Budget work sessions 6 PM IN THE COMMUNITY CENTER (Beach, Ferry, Dock, Kids Camp)
- TUESDAY, FEBRUARY 8, 2022 Budget work sessions 6 PM IN THE COMMUNITY CENTER (Golf, DPW, Tennis)
- <u>TUESDAY, FEBRUARY 15, 2022 Tax Grievance Night and Budget work</u>
 <u>sessions</u> 5 PM IN THE COMMUNITY CENTER (Building Dept., Village Hall/Community Center, Justice, Code)

- <u>TUESDAY, FEBRUARY 22, 2022 (IF NECESSARY)</u> ALL DEPARTMENTS 6 PM
 IN THE COMMUNITY CENTER
- TUESDAY, MARCH 1, 2022 (IF NECESSARY) ALL DEPARTMENTS 6 PM IN THE COMMUNITY CENTER
- MONDAY, MARCH 7, 2022 Work Session 6 PM IN THE COMMUNITY CENTER - Review Tentative Budget
- MONDAY, MARCH 21, 2022 Board Meeting 6 PM IN THE COMMUNITY
 CENTER Presentation of Tentative Budget and setting of Public Hearing
- MONDAY APRIL 4, 2022 Budget Vote 6 PM IN THE COMMUNITY CENTER Public Hearing and Budget Vote

EXHIBUT: 12

Village of Bellport Compensated Absences Payout

Employee:

MICHAEL PERRONE

Retirement effective date:

30-Dec-21

Last date of work:

29-Dec-21

Vacation	time	balance:

Maximum payout is 20 days per Union contract

		Max Payout	Rate of Pay	
Hours	Days	(hours)	at Retirement	Payout
	20	159.9	\$39.90	\$ 6,380.01

Sick time balance:

Employees with 20+ years of service shall be paid for unused sick leave up to the extent of 70% at the rate of salary in effect upon retirement

In no event shall 70% exceed 60 days

		70% of Balance	Rate of Pay	
Hours	70% of Balance	in days	at Retirement	Payout
	480	60.0	\$39.90	\$ 19,152.00

Total Payout

\$ 25,532.01

NEW YORK STATE DEPARTMENT STATE 41 STATE STREET, ALBANY, NY 12231

VILLAGE OF BELLPORT

Local Law No. 1 of the year 2022
A local law be it enacted by the: Board of Trustees of the Village of BELLPORT as follows:

Chapter 10

PURPOSE

AMENDING CHAPTER 10 OF THE CODE OF THE VILLAGE OF BELLPORT ENTITLED, "LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS" ARTICLE II "REGULATION OF CERTAIN LICENSED HOME IMPROVEMENT CONTRACTORS."

Section 1. Legislative Intent. This Local Law would amend the Code to prohibit home improvement work on Federal Holidays.

Section 2. Text Amendment. The proposed local law would amend Chapter 10 of the Code of the Village of Bellport "Licenses, Permits and Miscellaneous Business Regulations" Article II "Regulation of Certain Licensed Home Improvement Contractors" by adding the underlined (_____) words and deleting the striked out words (_____) as follows:

Chapter 10 - Licenses, Permits and Miscellaneous Business Regulations

Article II. - Regulation of Certain Licensed Home Improvement Contractors

Sec. 10-13. - Village of Bellport Registration certificate required by landscapers.

- (a) All persons, companies or corporations that require a home improvement license from the County of Suffolk to conduct or engage in any home improvement business the work of landscaping must obtain and maintain in effect at all times, when conducting or engaging in landscaping home improvement work within the Village, a Village of Bellport Registration Certificate.
- (b) It shall be unlawful to conduct or engage in home improvement work in the Village of Bellport except on the days of Monday through Saturday between the hours of 8 a.m. and 6 p.m.
- (c) It shall be unlawful to conduct or engage in home improvement work in the Village of Bellport on all federally recognized holidays.

Section 3. Severability. If any clause, sentence, paragraph, section, article, chapter or part of this local shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, article, chapter or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 4. Authority to enact pursuant to Municipal Home Rule Law § 10 and § 20.

Section 5. This local law shall become effective immediately upon filing with the Secretary of State of the State of New York.

Dated: ______, 2022 John Kocay Bellport Village Clerk Bellport, NY

I hereby certify that the local law annexed hereto, designated as Local Law No. 1 of 2022 of the Incorporated Village of Bellport was duly passed by the Village Board on 2022, in accordance with applicable provisions of law.
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the matter indicated in paragraph 1 above.
John Kocay, Bellport Village Clerk
Dated:, 2022
(seal)
(Certification to be executed by Village Attorney or other authorized Attorney of Locality.)
STATE OF NEW YORK)) ss: COUNTY OF SUFFOLK)
I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.
David J. Moran, Village Attorney
Dated:, 2022

EXHIBIT: 6

VILLAGE OF BELLPORT

Local Law No. 2 of the year 2022
A local law be it enacted by the: Board of Trustees of the Village of BELLPORT as follows:

Chapter 11

PURPOSE

AMENDING CHAPTER 11 OF THE CODE OF THE VILLAGE OF BELLPORT ENTITLED, "MISCELLANEOUS PROVISIONS AND OFFENSES" BY ADDING SECTION 11-66 TO ARTICLE IV, ENTITLED, "OFFENSES AGAINST PUBLIC PEACE AND ORDER" TO PROHIBIT SMOKING IN DESIGNATED AREAS WITHIN THE VILLAGE.

Section 1. Legislative Intent. This Local Law would ensure the peaceful enjoyment of designated public places within the Village by prohibiting smoking and to protect Village residents from the harm of secondary smoke and odor.

Section 2. Text Amendment. The proposed local law would amend Chapter 11 of the Code of the Village of Bellport "Miscellaneous Provisions and Offenses" Article IV "Offenses Against Public Peace and Order" by adding the underlined (_____) words and deleting the striked out words (_____) as follows:

Chapter 11 – Miscellaneous Provisions and Offenses

Article IV. – Offenses Against Public Peace and Order

Sec. 11-66. – Smoking Prohibited.

No person shall smoke tobacco products and/or marijuana, carry lighted cigarettes, cigars and/or cigarillos, or use pipes, electric cigarettes, vape pens, vapors, eliquids, or other legal marijuana instruments at Village Hall Park, Osborn Park, Bandshell Park, Ho Hum Beach, Mothers Beach and all playground areas within the Village of Bellport.

Section 3. Severability. If any clause, sentence, paragraph, section, article, chapter or part of this local shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, article, chapter or

part thereof directly involved in the controversy in which such judgment shall have been rendered.
Section 4. Authority to enact pursuant to Municipal Home Rule Law § 10 and § 20.
Section 5. This local law shall become effective immediately upon filing with the Secretary of State of the State of New York.
Dated:, 2022 John Kocay Bellport Village Clerk Bellport, NY
I hereby certify that the local law annexed hereto, designated as Local Law No. 2 of 2022 of the Incorporated Village of Bellport was duly passed by the Village Board on, 2022, in accordance with applicable provisions of law.
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the matter indicated in paragraph 1 above.
John Kocay, Bellport Village Clerk
Dated:, 2022
(seal)
(Certification to be executed by Village Attorney or other authorized Attorney of Locality.)
STATE OF NEW YORK)) ss:
COUNTY OF SUFFOLK)
I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.
David J. Moran, Village Attorney
Dated:, 2022

United States Senate

WASHINGTON, DC 20510

December 17th, 2021

Dear Mayor Fell,

As we begin the New Year, I am looking forward to discussing issues of common interest and importance with you.

If you would like to coordinate a meeting, or if you should ever need our assistance, please do not hesitate to call me at 631.753.0978. I wish all the best to you and your family.

Sincerely,

Mike Iannelli

Long Island Regional Director

Office of U.S. Senator Charles Schumer

PLEASE RESPOND TO THE FOLLOWING OFFICE:

[☐] NEW YORK CITY: 780 THIRD AVENUE SUITE 2301 New York, NY 10017 (212) 486-4430 TDD: (212) 486-7661

ROCHESTER: Kenneth θ, Keating Building 100 State Street ROOM 3040 ROCHESTER, NY 14614 (585) 263-5866

VILLAGE OF BELLPORT

MAYOR RAYMOND FELL

DEPUTY MAYOR ROBERT ROSENBERG

TRUSTEES
MICHAEL FERRIGNO
STEVE MACKIN
MAUREEN VEITCH

SV THEORPORA

VILLAGE CLERK JOHN E. KOCAY

VILLAGE ATTORNEY DAVID J. MORAN

January 6, 2022

Mr. Michael Iannelli Long Island Regional Director Office of US Senator Charles E. Schumer Two Greenway Plaza 145 Pine Lawn Road, Room 300 Melville, NY 11747

Dear Michael,

Happy New Year and my best wishes to you and yours!

Thank you for reaching out to me and our community as we begin this new year. At this time, we look forward to meeting with you in the coming months; however, we want to mention now that the Village is included in last year's Congressionally Directed Spending Grant. We are very appreciative and thankful that Senator Schumer sponsored our inclusion in this much needed infrastructure grant, as outlined in the attached, for the Village's *Bellport Bay Transportation and First Responder Infrastructure Project*.

We understand that there has been a delay in its approval. Might you know when this Bill is expected to proceed for its approval?

We welcome meeting you in the near future. Thank you very much for your time and consideration.

Best wishes,

Raymond F

Mayor

Enclosure

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XHBIT: *8



john kocay <kocay.john@gmail.com>

Senior Van

5 messages

Katie Mehrkens <deputyclerk@bellportvillageny.gov>

Thu, Jan 6, 2022 at 1:44 PM

To: Robert Rosenberg <robertrosenbe@gmail.com>, Michael Ferrigno <coyo1te@optonline.net>, Steven Mackin

<macdaddy286@gmail.com>, Maureen Veitch <maureenveitch@gmail.com>

Cc: john kocay <kocay.john@gmail.com>, Village Clerk <clerk@bellportvillageny.gov>

Good Morning.

Donnie, Katie and Tara have worked on securing a 5 year lease for a 2020 wheelchair accessible van for the Senior Program. Photos are attached.

The monthly payments will be \$1236.33 which the Town will reimburse the Village thru the money we receive from the senior grant program.

The village will have to pay \$500 at closing, that will be the only cost to the Village. Donnie has been looking for a few months now and since the pandemic automobiles are very

hard to find. The Village should be receiving the van by the end of the month.

This will replace the current 2005 senior van which has 108,000 miles on it and has been in need of some major work. I am very thankful that Brookhaven Town has agreed to fund this lease through the HUD

Senior grant program.

I will place this on the work session agenda to share any additional information. This will be a major improvement for our seniors who depend on this transportation.

My thanks go to Katie and Donnie for their dedication to securing this funding.

Thank you.

Ray

----- Forwarded message -----From: <bellportscanner@gmail.com>

To: katie <deputyclerk@bellportvillageny.gov>

Cc: Bcc:

Date: Thu, 6 Jan 2022 11:07:33 -0500

Subject: Attached Image

AVAILABLE FOR IMMEDIATE DELIVERY 2020 TOYOTA SIENNA ADA WHEELCHAIR VAN

Toyota Chassis 3.5L V-6 Engine

Automatic Transmission Odometer: NEW 400 miles

Seating: Six (6) Rear Cargo Area

Curbside Side-Entry In-Floor Easy-Glide Ramp Package

Access360 Interior

AM/FM Bluetooth Stereo with CarPlay Plug

Reverse Camera System Retractable Seatbelts

Freedman Double Seat Fold Away Seating System in Mid-ship

Wheelchair Securement System (2) Locations

Removable Plug-n-Play Co-Pilot Seat









Village of Bellport

Board of Trustees Meeting – December 20, 2021 beginning at 6:00PM

MINUTES

Bellport Village Community Center, 4 Bell Street, Executive Session beginning at 6:00PM

This meeting is in-person and being live-streamed via Zoom

Executive Session begins at 6:00PM

Regular Session Open to the Public begins at 7:00PM Call to Order, Pledge of Allegiance & Roll Call – All Present

1) Presentation: Certificate of Appreciation to Michael Perrone, upon his retirement for his 34 years, within the Department of Public Works, of dedicated service to our Bellport Village Community.

Open to the Public

Report of the Trustees
Report of the Village Attorney

- 2) Resolution: 171 Approve the Board Meeting Minutes of November 22, 2021. (Exhibit 1) Motion: Deputy Mayor Rosenberg Second: Trustee Ferrigno APPROVED
- 3) Review and approve the following payments:
 - Resolution: 172 Approve General Fund Checking Abstract Report #1. Consisting of 80 vendors:

a) General Fund Expenditures: \$356,809.44

b) Enterprise Fund Expenditures: \$ 86,246.95 Totaling: \$443,056.39

Motion: Trustee Ferrigno - Second: Trustee Veitch - APPROVED

• Resolution: 173 Approve the Enterprise Fund Checking Abstract Report #2, consisting of 20 vendors totaling: \$104,673.39

Motion: Deputy Mayor Rosenberg - Second: Trustee Ferrigno - APPROVED

• Resolution: 174 Approve the Capital Browns & Dock Fund Checking Abstract Report #3, consisting of 1 vendor totaling: \$2,280.00

Motion: Trustee Mackin - Second: Trustee Veitch - APPROVED

- See Financial Abstracts and Summary of Abstracts (Exhibit 2)
- 4) Review the 2022-2023 Budget Schedule as presented by Kelly Stumpo, Treasurer (Exhibit 3)
 - Total taxes collected through December 14, 2021: \$2,790,825 (98.16% of the budget).
- 5) Resolution: 175 Approve the Budget Transfers as of December 20, 2021. (Exhibit 4) Motion: Trustee Ferrigno Second: Deputy Mayor Rosenberg APPROVED
- 6) Discussion and Resolution: 176 Municipal Lease Proposal for a Code Vehicle with the \$50,000 Grant from NYS Assemblyman DiStefano, with the amount of \$18,734 leased over 3, 4, or 5, years, with payment options of \$560.80, \$425.26, \$343.92, respectively. (Exhibit 4A)

Motion: Deputy Mayor Rosenberg - Second: Trustee Ferrigno - APPROVED

7) Resolution 177 Accept and Approve the resignation of Michael Perrone who has worked for the Village for 34 years. Retirement effective date is December 30, 2021 (Exhibit 5)

Motion: Trustee Ferrigno - Second: Trustee Mackin - APPROVED

8) Resolution 178 Approve a donation from Elizabeth Carey (Mary Sanford's Family) in the amount of \$500 for the Senior Program. (Exhibit 6)

Motion: Trustee Ferrigno - Second: Trustee Mackin - APPROVED

9) Resolution 179 Approve the Change Order to the Kitzen Contract for the Browns Lane Bulkhead Replacement and Main Dock Refacing Project (Exhibit 7)

Motion: Trustee Mackin - Second: Trustee Ferrigno - APPROVED

- 10) Resolution: 180 The status of the Pavilion (State of Emergency) and the options:
 - 1. Removal of the Pavilion from Fire Island
 - 2. Moving of the Pavilion to a location, with the final solution to be determined at a later date
 - 3. Moving the Pavilion to the permitted location, between the "Rest Area" and "Burma Road."
 - 4. Other thoughts and proposals (Exhibit 8)

Motion: Trustee Ferrigno - Second: Deputy Mayor Rosenberg - APPROVED

11) Resolution 181 Accept and Approve the Government Advocacy Agreement Renewal with Davidoff, Hutcher and Citron (DHC) from January 1, 2021 to May 31, 2022, with no change to the monthly fee of \$5,000.

Motion: Trustee Ferrigno - Second: Deputy Mayor Rosenberg - APPROVED

12) Resolution 182 Accept and approve the Bellport Village Record Retention Policy and Procedure (based on NYS Policy and Procedure), updated as of 2021 (Exhibit 9)
 Motion: Trustee Mackin – Second: Trustee Veitch - APPROVED

13) Resolution **183** Set a Public Hearing at our regularly Board Meeting on January 24, 2022, at 7:00PM, for revision to the newly established Home Improvement Code to include not only hours/days (8AM-6PM, Mon.-Sat), but to add all Federal Holidays

Motion: Trustee Veitch - Second: Deputy Mayor Rosenberg - APPROVED

14) Resolution **184** Set a Public Hearing for revision of the Code on Smoking on Village property at our regularly Board Meeting on January 24, 2022, at 7:00PM.

Motion: Trustee Ferrigno - Second: Trustee Veitch - APPROVED

15) Updates:

- Discussion: The DPW List of Projects outlined by the Superintendent of the DPW, Jason Crane, on repairs and renovation. (Exhibit 10)
- Review: NYS Senator Alexis Weik's and NYS Assemblyman DiStefano Communications form Mayor Fell regarding Grant Requests for 2022 NYS Budget (Exhibit 11)
- Golf Course Outbuildings JPC Engineering Review on November 30, 2021, report due shortly
- Status of the Congressional (Schumer, Gillibrand, Zeldin) Allocation \$3.27M Grant Status and Timeframe
- Safety and Traffic Calming Measures: The Speed Monitor has been delivered with minor damage. A new support leg has been sent to us, which will be repaired in-house.
- Waterfront
 - Browns Lane Bulkhead Replacement, Shore Road and Main/Rock Dock Projects
 The project will recommence on January 3, 2022
 - Engaging Rising Tide to conduct a study for necessary permitting, design for funding of the street terminus at Otis, Thornhedge and South Howells Point Roads for submission to NYS for the Federal \$1.3T Infrastructure Grant. The projects must be "Shovel Ready."
 - Discussion: Pursuing a project with Suffolk County for the dredging of the channel between Bellport Village and Fire Island for submission to NYS for the Federal \$1.3T Infrastructure Grant

- Report from Waterfront Manage, Mark Leuly, regarding the Ferry and Winter Repairs and Maintenance. (Exhibit 12)
- O Automated Electronic Gate for Mothers' Beach Gate and Security: the BVPF is offering to cost share and donate funds for the project, specifically the gate with a donation of \$18,000; total cost estimated at \$36,000. This project will be discussed further at our next Work Session on January 10, 2022.

16) Resolution 185 Special Events: Bellport High School Football Team Recognition as Suffolk County Champions at our January 24, 2022 Board Meeting (Exhibit 13)

Motion: Trustee Ferrigno Second: Trustee Veitch - APPROVED

Close Adjourn

Motion: Deputy Mayor Rosenberg - Second: Trustee Ferrigno - APPROVED